

Monsignor McCoy High School

20²²/₂₃ *Student Handbook*



Kayla Fitzpatrick
Art 20

62 Years of Sharing God's Love



Medicine Hat Catholic
Board of Education



Medicine Hat Catholic Board of Education

2022-2023 Calendar

August 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25*	26	27
28	29	30	31			

September 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023

S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023

S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17*	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023

S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Statutory Holiday

First/Last Day of School
Grades 1-12

First/Last Day of School
Kindergarten/ELP

Non-Operational Day
(no school)

Division Wide PD
(no school)

PD Day: ELP-Grade 9 only

PD Day: Grade 10-12 only

Notes:

- *Faith Days (Staff): August 25, March 17
- Kindergarten/ELP Orientation Days:
August 30, August 31, September 1
- National Truth and Reconciliation Day:
September 30 (instructional day)
- PD Day (ELP-Grade 9 Only): January 20
- PD Day (Grade 10-12 Only): January 30
- S - Start of second semester (Monsignor McCoy High School): January 31

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Staff

Faculty

Mr. Paul Bauche, Principal

Mrs. Deanna Burzminski

Mr. Rob Burzminski, Vice Principal

Ms. Michelle Christensen

Mr. Colin Desnoyers

Ms. Tara Ensz

Mrs. Laura Erickson

Miss Haylee Ferneti

Mrs. Dara Gill

Mr. Roy Graf

Mrs. Stephanie Grisbrook

Mrs. Brooklyn White

Mrs. Krista Johnson

Miss Emma Johnston

Mr. Sean Kelly

Mr. Jole Krassman

Mrs. Janice Laing, Academic Counsellor

Mr. B.J. Melle

Mrs. DonnaMae Melle

Mrs. Kimberly Peterson

Mrs. Lynette Pancoast

Mr. Dakota Ruschkowski, Academic Counsellor

Mr. Paul Schlosser

Mr. Tom Shemko

Mrs. Rylee Shulson

Mr. Jared Stepp

Mrs. Natasha Taylor, Learning Services Facilitator/International Academic Counsellor

Mr. Patrick Weisgerber, Academic Counsellor

Administrative Staff

Mrs. Kim Goodyear

Ms. Diane MacDonald

Mrs. Kathy Marchant

Mrs. Maria Pancoast

Support Staff

Mrs. Rebecca Jackiw

Mrs. Michelle Campbell

Ms. Dawn Goldsmith

Mrs. Carrie Potter

Mrs. Donna Schlosser

Custodial Staff

Mr. Osvaldo Batuyong

Mrs. Corrine Miller-Feasey

Mrs. Vesna Muzur

Mr. Todd Weimer, Head Custodian

Community Partnerships

School Resource Officer: Const. Keegan Clarke

School Liaison Counsellor: Mrs. Deni Watson

CCT: Justine Fiegler



Monsignor McCoy High School

202 - 8 Street NE

Medicine Hat, AB T1A 5R6

Telephone: (403) 527-8161 Fax: (403) 527-8209

24 Hour Attendance Line: (403) 526-4349

<http://www.mccoyhighschool.ca>



Monsignor McCoy

Monsignor McCoy dedicated his life by serving Southern Alberta by bringing the Church to the people and the people to Church. The spirit and enthusiasm of Monsignor McCoy lives on in all who pass through the halls of McCoy.

St. Patrick's Church
526-2265

Our Church Communities

Holy Family Parish
527-6933

Mission Statement

In partnership with family, church and community, we provide Catholic Education of the highest quality to our students.

Vision Statement

Monsignor McCoy High School strives to promote academic excellence in all of its students. The school incorporates an integrated approach to education involving the student, home, community and parish. The school aspires to improve the intellectual, physical, social and spiritual well-being of all students and staff. Monsignor McCoy High School recognizes its students as responsible individuals who lead by example and are committed to high moral and ethical standards.

School Motto

“Luctor Et Emergo”

The proud tradition and honor of Monsignor McCoy has been built over many years, now it is your turn as a citizen in the Monsignor McCoy family to “struggle and emerge”.

Student Prayer

God, grant that I may not criticize my neighbours
until I have walked a mile in their shoes.

School Song



From the halls of McCoy High School comes a loud, victorious yell
For in all our recreation, our students do excel.
We will fight you to the bitter end for the honour of our school
For the game is taken in our stride, cause that's our golden rule.
Rah! Rah! Rah!



Catholic Traditions

Each school day, a staff member or a student leads our school community with a prayer. During prayer, everyone is expected to reverently listen. Celebrations and Mass are part of our Catholic heritage and all students are expected to participate.

General School Information

Student ID Cards

Students are given an ID card that allows them to access library services, obtain textbooks and enter various extra curricular activities. Students are required to show their current student ID cards at all dances.

Transportation

The board provides transportation to students in grades (10-12) who live 2.4 kilometers or more from the school. For Bussing information please contact **Southland at 403 526-4655 or on their website - www.southland.ca/medicinehat/ or visit the division website transportation@mhcbe.ab.ca**

Parents/guardians must contact the office prior to arrival for picking up their child. **All students leaving early are to remain in class until called out by the office.**

Student Vehicles

Students who drive vehicles to school must park in the designated student parking area. Students are not permitted to park in designated staff/visitor parking. Violators will be ticketed.

***Students are not permitted to transport other students to and from off-campus activities.**

Accident Insurance

Accident Insurance is available to all students at a low cost. Application forms are available on the MHCBE website studyinsuredstudentaccident.com

Accidents

Accidents involving any student during school activities must be reported promptly to the office. Injured students are given every possible care and parents are notified immediately. If parents cannot be notified, and medical treatment is required, board policy permits us to arrange for transportation to take the student to a medical facility.

Fire Drills/Lockdowns

Early in the year, students are given directions for exits to be used for a fire drill or an evacuation. The sound of the fire alarm is the signal to leave the building immediately by the designated exit. Lockdown procedures are given early in the school year and practiced regularly. Students not complying with procedures and/or teacher instructions, will be subject to a detention, in-school suspension or out-of-school suspension.

Credit Load

Grade 10s - Full Timetable (4 classes per day)

Grade 11s - Minimum of 35 credits

Grade 12s - Credit requirement based on credits achieved entering grade 12

Athletes - Must register in a minimum of two classes per week during the semester of participation in that activity for which Alberta Education credits are granted.



School Fee Schedule

ALL fees are due NO LATER THAN **October 14, 2022**. Payments can be made by cheque, debit, cash, VISA or MC .

Basic Fee	Grade 10	Grade 11	Grade 12
*Graduation Fee (Not subject to waiver)	-	-	\$85
Option Fee (per CTS course)	\$40	\$40	\$40
Fitness and Performance	\$40	\$40	\$40
Student Council	\$30	\$30	\$30
Lock (grade 10 students, new students and replacement locks)	\$10	-	-

Fees for Optional Courses/Items	All Grades
Yearbook	\$40
Instrumental Rental	\$90
Band Supplies	\$40
Baseball Academy	\$850
Fine Arts Academy	\$200

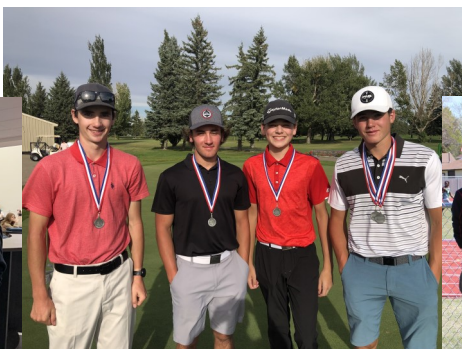
- * **Graduation Fees will include:** Grad certificate holder and photo, invitations, decorations, gifts, grad gown, cap & tassel, etc.

School Cash Online

School Cash Online is an online parent portal that offers a safe, fast and convenient way to pay for school activity fees. The portal is customized to meet your school's needs and allows you as a parent, to add your students, make payments, check current balance/account history, print or view receipts, and receive notifications about upcoming events.

With School Cash Online, you can pay all your student's school fees with the click of a button. Wherever. Whenever. School Cash Online enables you to keep track of your student's school items and activities.

Check out the Division website mhcbe.ab.ca for instructions on how to create your School Cash Online account.



Instructional Programs

Programs

McCoy offers the Alberta Senior High School Curriculum and the Advanced Placement Program. Our programs are designed to follow the Alberta Program of Studies and the Goals of Education. **To maintain our Catholic identity, our students must take one religion course for every year they attend McCoy.** McCoy High also offers online courses through their own Moodle platform as well as in partnership with The Centre for Learning@Home, Vista Virtual and The School of Hope.

Student Timetables/Course Changes

Students wishing to change courses must do so within the first two weeks of the course. After this time, course changes will be accepted only on the recommendation of a teacher or counsellor. All students who withdraw from a course are required to fulfill the credit load requirement.

St. Joseph's Education Centre

St. Joseph's Education Centre is a flexible, student centered learning environment available to all of our high school students. St. Joseph's will offer blended online/in person learning opportunities. Courses will be available for students who want a flexible schedule and still want access to play school sports, join academies, participate in school activities and connect with friends.

Fine Arts Academy

The Fine Arts Academy at Monsignor McCoy High School incorporates interdisciplinary courses to produce a pre-professional program. Students are able to study a wide variety of disciplines including Drama, Dance, Art, Band, Choral, Media, Design Studies, and Studio Art, as well as participate in our annual fine arts production. Fine Arts Academy students are required to earn a minimum of eight credits in one or more of these courses, and participate in at least one fine arts performance each year. Through these experiences, Fine Arts Academy students will develop a portfolio throughout high school and present it at the end of grade 12. The Fine Arts Academy fee is \$200 annually which includes program clothing, as well as associated costs related to travel and entry into performing arts events.

Baseball Academy

Students will develop baseball specific skills working with our baseball academy teacher, Mr. Paul Schlosser. Mr. Schlosser brings exceptional expertise in baseball and baseball training programs to allow students to achieve a broad range of baseball-related skills, individualized training and conditioning, instruction on nutrition, and physical health conditioning. Academy programming is integrated into the school day. This two semester course will run every second school day throughout the year both on-campus or off-campus at community sports training facilities. The Baseball Academy program fee is \$850 annually which includes transportation costs, program gear and clothing. The Academy incorporates Fitness and Performance and Phys. Ed. courses, for a combined five credits each year.



Academic Achievements

Progress Reports/Report Cards/Parent Teacher Interviews

	P/T Interviews	Report Cards/Term 1 (on-line)	Report Cards/Term 2-Final (on-line)
Semester 1	October 19 & 20, 2022	November 4, 2022	February 3, 2023
	Open House & P/T Interviews	Report Cards/Term 3 (on-line)	Report Cards/Term 4-Final
Semester 2	February 15 & March 16, 2023	April 5, 2023	July 3, 2023

Honour Roll

To achieve honour roll standing in any one school year an average of 80% or higher must be achieved in:

- Grade 10 - Math, English, Social, Science, Religion, Physical Education (PE & Religion is weighted by 3 credits)
- Grade 11 - Math, English, Social, one Science, Religion, and one other subject (weighted by credits)
- Grade 12 - English, Social, Religion and 3 others (a minimum of 15 Grade 12 credits)

Student Awards

We are fortunate to have excellent support from many community organizations and from many local and provincial businesses. As well as our local awards program, students can also apply for provincial, national, and international scholarships. Information on awards and scholarships is available from the student services office, the web <http://www.mccoyhighschool.ca> and the school administration office.

Rutherford Scholarship

The Alberta Heritage Scholarship Fund is available to all graduating students that are Alberta residents and are entering a post-secondary institution. Students are eligible to receive \$300.00 - \$400.00 for grade 10; \$500.00 - \$800.00 for Grade 11; \$700.00 - \$1300.00 for grade 12; provided they meet the following eligibility criteria. www.alis.alberta.ca

***The on-line application for the Rutherford Scholarship is now available. Paper copies are no longer accepted. It is the student's responsibility to apply.**

Grade 10

Average of 75% to 79.9% in 5 courses - \$300
Average of 80% or higher in 5 courses - \$400

One of:

- English 10-1, 10-2
- Français 10-1 or 10-2
- **At least two of the following:**
 - Mathematics 10C
 - Science 10
 - Social Studies 10-1 or 10-2
 - A language other than the one used above at the grade 10 level
- **Any two courses** with a minimum three credit value at the grade 10 level (1000 or 4000 series) including those listed above and combined introductory C.T.S. courses.



Grade 11

Average of 75% to 79.9% in 5 courses - \$500
Average of 80% or higher in 5 courses - \$800

One of:

- English 20-1, 20-2
- Français 20-1 or 20-2
- **At least two of the following:**
 - Mathematics 20-1 or 20-2
 - Science 20
 - Biology 20
 - Chemistry 20
 - Physics 20
 - Social Studies 20-1 or 20-2
 - A language other than the one used above at the grade 11 level
- **Any two courses** with minimum three credit value at the grade 11 level (2000 or 5000 series) including those listed above and combined intermediate C.T.S. courses.

Grade 12

Average of 75% to 79.9% in 5 courses - \$700
Average of 80% or higher in 5 courses - \$1300

One of:

- English 30-1, 30-2,
- Français 30-1 or 30-2
- **At least two of the following:**
 - Mathematics 30-1, 30-2 or 31
 - Science 30
 - Social Studies 30-1 or 30-2
 - Biology 30
 - Chemistry 30
 - Physics 30
 - A language other than the one used above at the Grade 12 level
- **Any two courses** with minimum five credit value at the grade 12 level (3000, 6000 or 9000 series) including those listed above & combined advanced C.T.S. courses.

Graduation

Graduation

Requirements for Students attempting to achieve a High School Diploma:

A McCoy graduation ceremony is a celebration of the students successfully completing the requirements below. **If these requirements are not met by April 21, 2023 the student will not be put on the final grad list and therefore not be invited to attend.**

- 90 earned credits by the end of Semester one to be on the first “grad” list
⇒ Certificate of Achievement must have 70 credits
- Potential for 100 passing credits by Midterm Report Card in Semester two – credits for failing courses are not counted
⇒ Certificate of Achievement must have 80 credits
- Must have completed and be passing half of all remaining required courses to obtain a High School Diploma or Certificate of achievement in Semester 2 by the Midterm Report Cards.
- Religion 15, 25 and 35 successfully completed – must be passing Religion classes in Semester 2 by the Midterm Report Card
- Social 20-2 & English 20-2 must be completed by the end of first semester
- For Distance Learning or Cyber School courses you must have completed half of each course and must be passing
- Work Experience enrollment must be completed by Feb 15, 2023
- All school fees must be paid in full
- If a student cannot obtain these requirements due to a diagnosed medical reason the school must be notified by **April 21, 2023**
- Regular attendance and engagement are expected.

* Please note that participating in “Graduation Ceremonies” does not necessarily mean that a student will receive a high school diploma. Similarly, earning a high school diploma from Alberta Education does not necessarily mean that a student will be able to participate in “Graduation Ceremonies”.

Valedictorian

The Valedictorian is the graduate who has the highest grade point average using the following six courses:

English 30-1, Religious Studies 35 (Weighted as a 3 credit course)

And four of the following academic courses:

Math 30-1, Math 31, Biology 30, Chemistry 30, Physics 30, Science 30, FLA 30-1 or Social 30-1

In the event of a tie, a fifth course will be used in the calculation, then a sixth if needed, etc.

Gold Cord Recipients

Gold Cords are presented to those graduates who have achieved an average of 80% or higher in grade 12 Rutherford Scholarship Requirements (see p. 7) and Religious Studies 35

High School Diploma Requirements

Programs	The Alberta High School Diploma	Level	* This must include:
English	15	30-1 or 30-2	10 credits in any combination from: <ul style="list-style-type: none"> • Career and Technology Studies • Fine Arts • Second Languages • Physical Education 20 and/or 30 and 10 credits in any 30-level course including locally developed in addition to English 30-1 or 30-2 and Social Studies 30-1 or 30-2.
Social Studies	15	30-1 or 30-2	
Mathematics	10	20-1, 20-2 or 20-3	
Science or Biology or Chemistry or Physics	10	20 - 24	
Career and Life Management	3		
Physical Education	3	10	
Subtotal	56		
Other Credits	44*		
Total Credits	100		

Daily Bell Schedule

Timetable Format / Class Times / Flex Times

Monsignor McCoy High School is part of Alberta's *Moving Forward with High School Redesign* project. As such, we are able to offer instruction focused entirely on student learning, and not on required minutes of instruction in each area of study. Therefore, a timetable has been developed offering 37-minute blocks of flex time, where students can move throughout the building accessing teacher support, as required. Students may choose to do school work by themselves or in groups as they see fit. Also, students may decide to go off-campus during flex time **provided that they have completed all of their school assignments and are in a passing position in each of their areas of study.**

It is important to remember that flex time is part of a student's instructional minutes, and teachers have the discretion to assign students to rooms or other areas of the school for instruction, or other purposes, during this time. **If students do not attend flex time when they are required, they will need to make up the time or receive other consequences to help understand how to make best use of this opportunity.**

BELL SCHEDULE	
Day 1/Day 2	
Initial Bell	8:10
Period 1	8:12 - 9:13
Flex	9:13 - 9:50
Period 2	9:54-10:55
Period 3	10:59-12:00
Lunch	12:00 - 12:30
Period 4	12:34-1:35
Period 5	1:39-2:40



Student Support Services

Food Services

Food is available for purchase at various times during the school day, including flex and the lunch break. Vending machines are available at the school for student use.

Locks and Lockers

Students in grades 10-12 are **assigned a locker** at the start of each year. Only school issued locks may be used. Locks can be purchased from McCoy High School for \$10.00. These locks remain the property of the student and must be used throughout his/her high school career. Students are not to share their locker combination with other students. Students should keep valuables in their lockers. Do not bring money or other valuables in gym change rooms. **The school is not responsible for lost or stolen articles.**

***The locker is property of the school and can be opened at any time by the school administration.**

Bank Machine

A bank machine in the gathering area is available for student use.

School Webpage www.mccoyhighschool.ca

Features:

- **Homepage** - Find our 24 hr attendance number to clear student absences, as well as our fax and office contact numbers.
- **Latest News** - Find out information about the most recent happenings in our school community including athletic/academic/fine arts updates, important announcements and student recognition.
- **Quick Links** - Access your PowerSchool accounts & SchoolCash accounts, Counsellor's webpage, find commonly used educational sites, and access your e-mail. Information is changed regularly so check back often.
- **Calendar/Newsletter** - Check out what's happening by accessing the monthly calendar/Newsletter.
- **International Education Program** - Learn about our International program and homestay family program.
- **St. Joseph's Education Centre** - Find out about our flexible and student centered learning opportunities.



Student Services

Student Services

Student services are available to all students for the purpose of facilitating learning that results in intellectual, social, emotional, spiritual and physical growth. The following counselling services are available:

Academic Advising & Career Planning

Mr. Weisgerber - last names beginning A-L, **Mrs. Laing** - last names beginning M-Z &

Mrs. Taylor - International Students

- ⇒ **Students can access more information on the McCoy Website under Quick Links/Counsellor's Webpage.** Please check the website regularly for information on high school requirements, graduation, scholarships, post-secondary information/events, course selections, Calculator Requirements, REMIND sign up and other important items.
- ⇒ Mrs. Laing and Mr. Weisgerber sign all grade 10 students up for a MyPass account during their CALM course.

Social and Emotional Support/Accommodations/Learning Supports

Mrs. Natasha Taylor

School Resource Officer

A City of Medicine Hat Police officer is on site and is available to assist in classes, to provide confidential consultation to students and staff and to serve as a liaison between the local police service, school and community.

School Liaison Counsellor

A mental health consultant provides confidential support to students through a counsellor referral. She consults with students dealing with a variety of physical, emotional and mental health issues.

CCT

Community Coming Together (CCT) is a Mental Health Capacity Building Initiative, that works to promote positive mental health in children, youth and families. The MHCB program helps promote resiliency and increase protective factors. Community Coming Together embraces the opportunity to inform youth about mental health and to dispel many of the myths that surround mental illness. CCT helps students and families start to identify various ways to manage stress and build resiliency.

Wellness Room

The wellness room is a safe space created to provide students with an opportunity to focus on reducing stress and anxiety, and the development of healthy coping strategies and self-care. Our Wellness Room features a variety of comfortable seating, soft lighting, and a calm atmosphere. We have fidget tools, mindfulness colouring books, kinetic sand, prayer cards and inspirational art. This room is available to students during flex, lunch or when they have a spare period.

Off Campus Work Experience & RAP (Registered Apprentice Program) Supervisors

Work experience, R.A.P. & Health Services (Mrs. Shulson)

Work Experience Credits Do you have a job? You need to get Work Experience credits!

Benefits:

- 15 credits may be used to earn a high school diploma
- Develop job skills, increase your average and broaden, and diversify your transcript.

Students **MUST** have a contract completed and submitted in to the Off Campus Office (OCO) **BEFORE** any hours can be counted for work experience credits. Therefore, students who are working must get into the OCO to get a contract, complete it and submit it. Only then can a student start tracking their hours. **HCS 3000 is a pre-requisite course for work experience.**

Even if students do not think they will need the credits, it is **STRONGLY** recommended that they access them if they are working. Better to be safe, have a diversified and extensive transcript, and access all the credits possible over high school, than to be sorry and scrambling in the final months of grade 12, or in the years to come.

Registered Apprentice Program (RAP)

RAP is a modified apprenticeship program that permits a high school student to become an apprentice in a trade while attending school. A RAP apprentice accumulates hours of on-the-job training as credit toward his or her apprenticeship, and up to 40 credits toward a high school diploma. Choose from over 50 eligible trades! Students are also eligible to apply for a \$1000 RAP scholarship at the end of their grade 12 year. See the McCoy webpage www.mcoyhightschool.ca, or contact **Mrs. Shulson** at rylee.shulson@mhcbe.ab.ca for more information.

Student Activities

School Activities

All social activities are arranged by the Students' Council with the approval of the principal or designate. **All students must attend all activities that take place during school hours (including liturgies and masses) and are encouraged to support all social functions.** Examples of student activities during the year include Red Day, Motivational Presentations, Liturgies and Masses, Spirit Weeks, Academic and Farewell Slide Show Assembly.

Extracurricular Activities:

Athletics:

- The Athletic Department is responsible for, and in charge of all athletic programs. We trust that the students at McCoy will maintain a place of distinction for the school in all types of intramural and inter-school athletics. We are proud of the students' achievements of the past. Sports include: Football, Volleyball, Basketball, Soccer, Baseball, Golf, Badminton, Track & Field, Cross-country, Rugby and Girl's Softball. Soccer, baseball and softball are not governed by ASAA guidelines.

Clubs:

- Groups include: Student Council, Intramurals, Yearbook, Drama, Chess, Board Games, Foods, Fitness, Podcast and Art.

Student Council

Every student is charged a yearly student council fee to cover the cost of the activities for the year. Students are encouraged to get involved in the many student council activities.

School Communities

As a part of the AP 160, Medicine Hat Catholic Schools are committed to using the LIFE Framework as a guideline for the creation and operation of student groups that are comprehensive in their approach to inclusion and open to the exploration, in a Catholic context, of a variety of issues including bullying, sexual harassment, sexual orientation, gender identity, discrimination, justice, and respectful relationships and language. The LIFE Framework is the result of a provincial collaboration of Catholic school jurisdictions. Monsignor McCoy may be organizing LIFE Framework/Diversity groups. We will keep the school community informed through the school newsletter.



Student Conduct

Administrative Procedure 351 – Student Conduct

Medicine Hat Catholic Board of Education STUDENT CODE OF CONDUCT

1. Statement of Purpose - Medicine Hat Catholic Board of Education is committed to providing welcoming, caring, respectful and safe learning environments that respect diversity and a sense of belonging for students that includes the establishment of a code of conduct for students that address bullying behaviour. Medicine Hat Catholic Board of Education affirms the rights, as provided for in the Alberta Human Rights Act and the Canadian Charter of Rights and Freedoms, of the students enrolled in a school operated by the board. Students will not be discriminated against as provided for in the Alberta Human Rights Act or the Canadian Charter of Rights and Freedoms. (School Act Sec 45.1). The treatment of all persons with respect and dignity is a core value within the District. Expectations for student conduct arise from *School Act* requirements and the school district's Catholic values. In our ministry, we value and celebrate:

- Teaching and living our Catholic faith
- Our Catholic traditions
- Our ability to offer a full range of educational programs for all students
- That every child is a unique creation who possesses an intrinsic dignity which must always be respected
- Parents as primary educators. Parents have the first responsibility for the education of their children

2. Definition of Bullying - Section 1.1 (b.1) Alberta School Act, defines "bullying" as "repeated and hostile or demeaning behaviour by an individual in the school community where the behaviour is intended to cause harm, fear or distress to one or more other individuals in the school community, including psychological harm or harm to an individual's reputation."

3. Communication - The Student Code of Conduct must be:

- Made publicly available
- Reviewed every year, and
- Provided to all staff, students and parents/legal guardians

4. The Alberta Human Rights Act - Our priority is to ensure that all of our students are provided with a respectful and compassionate school environment rooted in Catholic values and teachings. This includes

- Adhering to the Alberta Human Rights Act
- Respecting School authorities and School and District property, as well as, the property of others

5. Shared Responsibility - Medicine Hat Catholic Board of Education recognizes that responsibility for student conduct is a shared responsibility between

Appendix A (Student Code of Conduct) Page 1 of 2

the District, students, their parents/guardians and the broader community. The students in our District are expected to behave in a virtuous manner that is charitable, courteous, respectful of others and supportive of the school philosophy and the goals of Catholic education.

6. Acceptable and Unacceptable Behavior - As required in Section 12 and Section 45.1(3) of the School Act the following behaviors are deemed acceptable and unacceptable within the Medicine Hat Catholic Board of Education.

6.1 Acceptable Behaviors

Students are expected to meet the requirements of the School Act (Section 12) which states a student shall conduct himself or herself so as to reasonably comply with the following code of conduct:

- Be diligent in pursuing the student's studies
- Attend school regularly and punctually
- Co-operate fully with everyone authorized by the board to provide education programs and other services
- Comply with the rules of the school
- Account to the student's teachers for the student's conduct
- Respect the rights of others
- Ensure that the student's conduct contributes to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging
- Refrain from, report and not tolerate bullying or bullying behaviour directed toward others in the school, whether or not it occurs within the school building, during the school day or by electronic means
- Positively contribute to the student's school and community

6.2 Unacceptable Behaviors

The following are examples of unacceptable behaviors with regard to student conduct in schools that interfere with the establishment of welcoming, caring, respectful and safe learning environments that respect diversity and a sense of belonging for students in school, online or in our community:

- Defiance and disrespect
- Inappropriate use of language
- Behaviors that interfere with the learning of others and/or the school environment or that create unsafe conditions whether or not the behavior occurs within the school building, during the school day or by electronic means.
- Open opposition to authority
- Bullying, including cyber-bullying
- Breaches of digital on-line safety
- Physical harm/assault; Personal and/or sexual harassment
- Possession or use of weapons
- Drug, tobacco, e-cigarette, alcohol use, possession or distribution
- Inappropriate student dress

Student Conduct

Administrative Procedure 351 – Student Conduct

- Inappropriate use of mobile devices
- Theft and vandalism; Threats or intimidation
- Extortion; Discrimination

7. Progressive Discipline Plan - The school's discipline plan will outline the expectations, consequences and the progression of actions to be taken depending on the severity and/or frequency of the occurrences and will take into account the student's age, maturity and individual circumstances, and must ensure that support is provided for students who are impacted by inappropriate behaviour, as well as for students who engage in inappropriate behaviour. As well, parental and district involvement may be requested to support school discipline procedures.

At all times, teachers and administrators will use their professional judgment in applying consequences. Each school will keep a record of any disciplinary action taken with a student or group of students.

Consequences are intended to have a positive effect on the student's journey through reconciliation, either formally or informally, with the school community and those affected by the student's behaviour.

The following consequences are progressive in their degree of intervention and will be enacted depending on the frequency and severity of occurrences. They will be applied consistently and fairly to all students, notwithstanding the individual differences of children and the uniqueness of specific circumstances and situations.

Progressive discipline is a whole school approach that utilizes a continuum of interventions, supports, and consequences, including:

Prevention measures and initiatives:

- Early and ongoing intervention strategies
- Strategies to address unacceptable behavior

Interventions and consequences increase when:

- The concerning behavior is persistent
- The concerning behavior escalates
- There is a very serious infraction of the code of conduct

Interventions and consequences may include, but are not limited to, the following:

- Informal Conferences
- Restriction of Privileges
- Parent Conferences
- In School Suspensions
- Risk Assessment
- Suspension / Expulsion (AP 357)
- Student Redirection
- Behaviour Support Plan
- Learner Support Plan
- Involvement of Instructional Services and Supports
- Involvement of External Services and Supports

Appendix A (Student Code of Conduct)Page 2 of 2

The Principal may involve police in disciplinary matters when criminal activity has become evident. When police are involved, the Principal will conduct a separate, parallel investigation at the school level and provide disciplinary action separate from any criminal charges that may be issued.

8. Student Support - Support will be offered to students impacted by inappropriate behaviour and to those students who engage in inappropriate behaviour. This is significant because while the student code of conduct must address the consequences for inappropriate behaviour, it also ensures that support (not just consequences) is provided to those students who engage in unacceptable behaviour. Examples of how support could be provided to students who have engaged in unacceptable behaviour include mentoring, restorative processes, regular check-ins with teachers or schools counsellors, counselling, etc.

9. Consideration of Student Diversity - The *School Act* requires that the student code of conduct address consequences for unacceptable behaviour and that these reasonable consequences take into account the student's age, maturity, and individual circumstances. The specific circumstances of the situation and of the student need to be taken into account when determining appropriate consequences. For example, any diverse needs that the student has – whether they are physical, behavioural, communicational, mental health, trauma, etc. must be considered.

School Act, Section 15, 20, 23, 39, 40, 41, 43, 60, 61, 96, 113, 123, 124

Alberta Human Rights Act

Child, Youth and Family Enhancement Act

Public Health Act, Social Development Act, Vital Statistics Act

Youth Justice Act

Section 23 Canadian Charter of Rights and Freedoms

Freedom of Information and Protection of Privacy Regulation 200/95

Student Record Regulation 225/2006

Student Evaluation Regulation 177/2003 Calgary Catholic

Student Code of Conduct-Appendix A

Children First Act Disclosure of Information Regulation 231/2013

School Policies

DRESS POLICY

Students' appearance and dress is to reflect a standard of modesty and courtesy that is appropriate and fitting for an educational environment of the school and for making a smooth transition to the work place. Clearly not appropriate for school are extremes of style including, but not limited to, the following: exposed under-garments, open side shirts, "see-through" attire, clothing that shows buttocks, obvious cleavage/back, and/or excessive waist/midriff, and clothing with symbols, insignias, and printed messages that are inconsistent with the District Mission Statement. Facial and body ornaments (e.g. protruding spiked jewellery) that may endanger safety are unacceptable. All dress and attire should reflect Catholic values.

The Principal or the Vice Principal shall make the final decision on the acceptability of any style of dress. All violations will be dealt with on an individual basis. Students in violation of the dress code may be required to cover up or change their clothing, or may be sent home to do so. If parents come in with proper clothing, the student will remain in the office until the parents arrive and the change in clothing has occurred. Subsequent violations may result in a suspension.

Students may not wear hats and headwear in the school until the final bell of the day.

STUDENT DRESS CODE - AP 331

Dress influences the attitudes of students to themselves and to their work. Just as there is a mode of dress suited to the playing field or the gymnasium, to various social activities, and to formal functions, so there is a mode of dress suited to the classroom. Our commitment to educate the "whole" child so that students can be contributing members of society necessitates that children learn respectable modes of dress.

Students will be expected to dress in a modest and appropriate manner. It is the expectation that all students be clean, tidy and respectful in appearance.

Procedures

1. The principal, in consultation with staff, School Council and Student Council shall further define appropriate dress for the school.
2. The principal, in consultation with staff and School Council shall develop procedures on how best to deal with students who are inappropriately dressed. These procedures shall be communicated to parents at the beginning of each school year and at other times when necessary.

TOBACCO PRODUCTS & SMOKING MATERIALS - AP 165

Students are not allowed to use or be in possession of tobacco products and smoking materials on campus or during off-campus activities.

Tobacco Products and Smoking Materials - is defined to include any tobacco product or tobacco like product, which includes chew tobacco, cigarettes, e-cigarettes, cigars, marijuana/cannabis, and vaporizers.

The school's policy on tobacco violations is as follows:

First Offence	<ul style="list-style-type: none">- These products will be confiscated- Violation will be referred to the School Resource Officer/SLC- Student will be given a one (1) day suspension
Second Offence	<ul style="list-style-type: none">- These products will be confiscated- Violation will be referred to the School Resource Officer/SLC- Student will be given a three (3) day suspension
Third Offence	<ul style="list-style-type: none">- These products will be confiscated- Violation will be referred to the School Resource Officer/SLC- Student will be given a five (5) day suspension
Fourth Offence	<ul style="list-style-type: none">- These products will be confiscated- Student may be given a five (5) day suspension and recommended for expulsion by the board.

***Students refusing to surrender tobacco products when asked will receive an automatic suspension.**

***Vaporizers are prohibited on campus or during off-campus classes and will be confiscated and returned to parents.**

School Policies (Continued)

TECHNOLOGY POLICY

Technology - Computers are located in classrooms, computer labs and the learning resource centre. All students are expected to become competent with the use of varied computer programs before leaving high school.

- a) McCoy provides internet access primarily for purposes of research.
- b) Students are responsible for appropriate behaviour on the internet. General school rules for behaviour and communications apply.
- c) The network administrator may review files and communications to maintain system integrity and ensure that users are using the system responsibly. Users should not expect that files will be private.
- d) No storage devices are allowed without permission of supervising teacher.
- e) Specific guidelines for internet are posted in computer areas.
- f) **Students are required to log on using their own mhcb "username" and "password" only.**

If these rules or guidelines are violated, the teacher or technology coordinator may remove a student's computer privileges for a designated time period.

TELEPHONES/CELL PHONES

The telephone in the office will be available for use to the students at the discretion of the secretaries.

Office staff will relay messages to students that originate from parents only.

CELL PHONES

- Students are allowed to use electronic communication devices during non-instructional times throughout the day. For example: spares, lunch break and flex times.
- During instructional times (class time) students are to leave their electronic communication devices in their locker or turn them into the teacher when entering the classroom. If an electronic communication device is used during class time or found on the student **without teacher permission**, this will be considered a violation of this policy. If students need to use their cell phones during class time, they must ask permission from their teacher.
- Cellphone use will NOT BE PERMITTED in any change room or washroom including off campus facilities.
- **First violation of this policy will result in a one day in school suspension. Any further violations will result in an increase in suspension time and may result in a parent/student/administration meeting.**

VIOLENCE, WEAPONS AND CRIMINAL OFFENCES - AP 356

Students, who bring weapons to school or who brandish any object that is intended to cause bodily harm, will be recommended for suspension or expulsion. A weapon is anything used, intended for use, or has the potential to be used in causing injury or death to persons, whether designed for that purpose or not, or anything used or intended for use for the purpose of threatening or intimidating any person.

ACADEMIC IMPROVEMENT POLICY

One of our goals at Monsignor McCoy High School is for students to learn as many outcomes as possible. To assist in achieving this goal and to allow for the professional judgment of the teachers in respect to student assessment in the various disciplines, each department has established their own Academic Improvement Policy that will include the following:

- a) All teachers will offer an Academic Improvement Policy that is consistent within each course
- b) Type of assessment(s) that the Academic Improvement Policy will be used on
- c) Conditions for students to earn their chance to use the Academic Improvement Policy that are directly related to the student learning more outcomes
- d) Reasonable timelines for students to use the Academic Improvement Policy
- e) What impact will this Academic Improvement Policy have on their grade
- f) Each Academic Improvement Policy will be communicated to students on their class outline for each course at the beginning of the semester

School Policies (Continued)

ALCOHOL/DRUG POLICY

The use of drugs is strictly prohibited. The school's policy on drug or drug related violations is as follows:

In possession of drug paraphernalia (pipe, paper, other)	3-day suspension and commitment to Counselling
In possession of drugs/alcohol (any amount)	5 day suspension and a commitment to Counselling
In possession of drugs/alcohol (2 nd offense to alcohol/drug policy)	5 day suspension with recommendation for voluntary removal or recommendation for expulsion by the board.
Smell of drugs/alcohol	contact parents, student goes home, if they return they must contact an administrator before going to class.
Smell of drugs/alcohol (2 nd offense)	3-day suspension and commitment to Counselling
Smell of drugs/alcohol (3 rd offense)	5-day suspension with recommendation for voluntary removal or recommendation for expulsion by the Board.
Is under the influence of drugs/alcohol	3-day suspension and commitment to Counselling
Is under the influence of drugs/alcohol (2 nd offense)	5-day suspension and commitment to Counselling
Is under the influence of drugs/alcohol (3 rd offense)	Placed on an alternate program in partnership with Counselling until the counsellor gives the confirmation that the drug problem is resolved.
Evidence of trafficking drugs	5-day suspension with recommendation for voluntary removal or put on an alternate program off school property.
Is under the influence of drugs/alcohol during school sponsored activities (dances, red day, sporting events, field trips, etc...)	3-day suspension and commitment to Counselling *Refer to Quad-School Policy if it is a quad school event.

- All alcohol/drug violations will be referred to the school resource officer.

*QUAD-SCHOOL POLICY

Administrators from the city's four secondary schools have developed regulations to govern student behaviour at inter-school functions. Students and parents shall be notified of these regulations.

Regulation

Action will be taken when a student exhibits any of the following unacceptable behaviours during a co-curricular activity:

- drinking, being under the influence of, or in the possession of alcohol; or
- using, being under the influence of, or in the possession of illicit drugs; or
- creating a disturbance or endangering others.

Consequences

Violators of this regulation will receive a minimum of:

- a three (3) day suspension from school. This suspension may be reduced to one day and twelve hours of service to the school, and
- a three (3) month suspension from all co-curricular activities. This suspension may be reduced by up to one-half by providing a service to the school at the rate of 20 hours of service per month of reduction. This service must be completed prior to any reduction taking place. The first half of the suspension must be served in any case. A suspended student will be allowed to take part in his/her graduation exercises/ceremony.

Appeal

Suspensions under this regulation may be appealed to the Superintendent. Upon such appearance being made, the school administrator will supply all pertinent information to the Superintendent.

***Note** - Students are not allowed on other school's property during school hours without permission. This will result in an automatic suspension.

School Policies (Continued)

ATTENDANCE POLICY

Regular attendance and punctuality are important factors in achieving excellence in the teaching/learning process in the classroom. The School Act states that students are to miss school only if it is an **unavoidable circumstance** or if they are **ill**. The following are actions taken by the school to promote regular attendance.

Responsibilities

- Students** have the primary responsibility for attendance in all classes and **parents** have the secondary responsibility for attendance of their child in all classes.
- Teachers** are responsible to take attendance each class throughout the day.
- Parents** are responsible for informing school personnel of all absences **within 48 hours** of which the absence has occurred. Phone the 24 hr. attendance hotline at **403 526-4349** to excuse your child.
- Students** are responsible for all class work and assignments even if their absences are unavoidable or school generated. (field trips, sports, etc.)
- Attendance at Assemblies and Religious Celebrations is COMPULSORY!**
- Exemplary attendance is compulsory for involvement in extra-curricular activities (athletics, drama, band, work experience, etc.) Failure to model exemplary attendance may result in removal from extra curricular involvement.

Senior High Students

Ongoing (possible 8 contacts)	Parents/Guardians will be contacted daily by the automated attendance phone in regards to unexcused absences.
After 4 Unexcused Absences or 8 Total Absences (Three credit course) After 6 Unexcused Absences or 12 Total Absences (Five credit course) (last contact before alternate program)	Teachers will contact parents. A follow-up will be done by administration and a meeting will be requested to go over the student's attendance profile and to discuss their written plan for regular attendance.
After 6 Unexcused Absences or 10 Total Absences (Three credit course) After 8 Unexcused Absences or 15 Total Absences (Five credit course)	The student may be removed from the course and an alternate program may be set up.

Late Policy for all Students

- As part of their "Discipline Policy", individual teachers will have methods in place to manage students that come late.
- Lates will be monitored on a regular basis by the teacher and appropriate consequences will be given if the student continues to be late for class. Administration will follow up if lates continue to be a concern.

Student Absence During the School Year

Parents/guardians sometimes choose to take students out of school for extended periods such as vacations, visits to relatives, assistance to the family and so on. In such situations, **the school does not grant permission for the absence**. Parents/guardians must accept full responsibility for the detrimental effects of the absence. Regular class attendance is important to achievement. If an absence is planned during the school year, the student or parent should let the school administration and the various subject teachers know well before the absence. Teachers **may** give guidance and assignments that will reduce the negative effects of the absence. **Please note that in virtually all situations, significant absences will have a detrimental effect on achievement.**

***Students must be in attendance for all scheduled final exams.**

***1st Semester - January 12 until January 27, 2023**

***2nd Semester - June 12 until June 28, 2023**

School Policies (Continued)

Academic Honesty Policy (Includes Plagiarism)

Monsignor McCoy High School prides itself in excelling in academic achievement through student honesty and hard work! As a McCoy student, you are expected to conduct yourself with truth, honesty, and maturity, which are fundamental in the search for knowledge and learning at McCoy.

<p>Student Conduct and Discipline Unsatisfactory behavior and academic dishonesty includes such things as plagiarism, lying, cheating by copying or bringing written or electronic answers into the examination setting, or stealing examinations and altering grades, which will result in disciplinary action.</p> <p>Responsibility of the Student You are obligated to refrain from all forms of intellectual dishonesty.</p> <p>Each of the following actions constitutes intellectual dishonesty. However, these actions do not necessarily exhaust the forms which intellectual dishonesty may take:</p> <ol style="list-style-type: none">1) Copying the work of another person without giving credit to the author and submitting the work as one's own ideas (plagiarism).2) Using unauthorized materials or communicating information without authorization in a test or examination. This would include such items as i-pods, mp3 players, phones, un-cleared calculators or unauthorized calculators, cheat sheets, etc.3) Altering marks on an assignment, tests, examination, or quizzes.4) Helping or attempting to help another person to commit an act of academic dishonesty. This includes allowing students to copy all or any part of assignments, tests, examinations, and/or quizzes.	<p>Consequences of Intellectual Dishonesty In the first offence, the consequence for a breach of the intellectual honesty policy by the student shall include the following:</p> <ol style="list-style-type: none">1) The consequence will result in a mark of zero on the grade of the assignment, quiz, or examination.2) The student will be given a 1 day in-school suspension in which they will be required to re-write the assignment, quiz, or examination so that the teacher will know what the student has learned in regards to that outcome. They will also be required to complete all in-school suspension requirements.3) The student will phone their parent/guardian and explain the details of this breach. <p>In the second and future offenses, the consequence for a second and future breaches of the intellectual honesty policy by the student shall include the following:</p> <ol style="list-style-type: none">1) All of the above will occur however the suspension will be increase to 3 days.2) A parent/student and Administrator meeting shall be set up by the Administration of McCoy to discuss details of the incident and how to avoid future breaches of this policy.3) The combined marks of zero will serve as a natural consequence which will lower the student's mark which may result in having to repeat the course.
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What is Plagiarism? *Plagiarism* means using someone else's work without giving proper credit. **Please read the following page for tips on "How to Avoid Plagiarism".**

- ~ "Work" includes, but is not limited to: written words, art, music, computer programs, information from the Internet, sound recordings, videos, interviews, pictures, graphical data, or statistics.
- ~ "Giving proper credit" means following the formatting rules of a documentation style which will be given to the students by each teacher.

WHY SHOULD YOU BE CONCERNED ABOUT PLAGIARISM?

- ~ Plagiarism is dishonest and unethical.
- ~ Plagiarism violates the McCoy Academic Honesty Policy

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www.plagiarism.org/

School Policies (Continued)

How to Avoid Plagiarism

- 1) Hand in your own work. Do not hand in another person's assignment or paper as your own. Copying whole or part of another person's assignment or paper is plagiarism.
- 2) Learn how to use the required documentation style indicated by your teacher. Documentation styles require you to give credit as you write your paper and to provide complete information about the source at the end of the paper.
- 3) Record the bibliographic information for each source you use in your research. The first time you take notes from a source, write out the information for that source: author, title, copyright date and place of publication, publisher, and any additional information that is required by the documentation style.
- 4) Take accurate and complete notes. When taking notes, establish a system of noting whether the information is your own thoughts, a quotation, or information you have borrowed and put into your own words.
- 5) Use quotation marks to indicate copied words. When you repeat another's exact words, you must use quotation marks to indicate that the information was copied directly from the source.
- 6) Give credit to any information that you have put into your own words. Even though you have restated information in your own words, you still must give credit to the source of the information.
- 7) Use your own words and style of writing. Plagiarism can easily occur when you skip the step of note taking and write your paper directly from books and articles. The problem with writing directly from your sources is that it is very difficult to translate into your own words and is very tempting to use original words and parts of sentences. Plagiarism usually occurs when:
 - ⇒ Original words or phrases from a source are used in a sentence
 - ⇒ The basic sentence structure is kept and some of the words are changed
 - ⇒ Reversing the order of words in a sentence
- 8) Give credit to any information you acquired through your research. You do not have to give credit to commonly known facts. **Whenever in doubt, give credit!**

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August 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>
<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>13</i>
<i>14</i>	<i>15</i>	<i>16</i>	<i>17</i>	<i>18</i>	<i>19</i>	<i>20</i>
<i>21</i>	<i>22</i>	<i>23</i>	<i>24</i>	<i>25</i>	<i>26</i>	<i>27</i>
<i>28</i>	<i>29</i>	<i>30</i> Day 1 First day of school for students	<i>31</i> Day 2			



September 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Day 1 School Photos	2 Day 2	3
4	5 Labour Day No School	6 Day 1	7 Day 2	8 Day 1	9 Day 2	10
11	12 Day 1	13 Day 2	14 Day 1	15 Day 2 Last Day for Course Changes	16 Day 1	17
18	19 Day 2	20 Day 1	21 Day 2	22 Day 1	23 PD Day No School	24
25	26 Day 2	27 Day 1	28 Day 2	29 Day 1	30 Day 2 National Day for Truth and Reconciliation	



October 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Day 1	4 Day 2	5 Day 1	6 Day 2	7 PD Day No School	8
9	10 Thanksgiving Day No School	11 Day 1	12 Day 2	13 Day 1 Grad Meeting & ELAA Post Secondary Event 5:15 at the MHC Theatre	14 Day 2 School Fees Due	15
16	17 Day 1	18 Day 2	19 Day 1	20 Day 2	21 Day 1	22
			P/T Interviews			
23	24 Day 2	25 Day 1	26 Day 2	27 Day 1	28 Day 2	29
30	31 Day 1 Happy Halloween					



November 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Day 2	2 Day 1	3 Day 2	4 Day 1 Midterm Report Cards Available on-line	5
6	7 PD Day No School	8 PD Day No School	9 No School	10 No School	11 Remembrance Day No School	12
13	14 Day 2	15 Day 1	16 Day 2	17 Day 1	18 Day 2	19
20	21 Day 1	22 Day 2	23 Day 1	24 Day 2	25 Day 1	26
27 First Sunday of Advent	28 Day 2	29 Day 1	30 Day 2			



Christmas Break - No School



January 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
	Christmas Break - No School					
8	9 Day 1 First Day Back After Christmas Break	10 Day 2	11 Day 1	12 Day 2	13 Day 1	14
15	16 Day 2 Last Day of Classes Before Final Exams	17 Day 1	18 Day 2	19 Day 1	20 Day 2	21
		Final Exams				
22	23 Day 1	24 Day 2	25 Day 1	26 Day 2	27 Day 1	28
	Final Exams					
29	30 High School PD Day - No School Grade 9 Orientation	31 Day 1 First Day of Semester 2				



February 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Day 2	2 Day 1	3 Day 2	4
5	6 Day 1 Grad Meeting	7 Day 2 Open House	8 Day 1	9 Day 2	10 Day 1	11
12	13 Day 2	14 Day 1 Happy Valentine's Day	15 Day 2 Open House	16 Day 1	17 Day 2	18
19	20 Family Day No School	21 Shrove Tuesday	22 Ash Wednesday	23	24	25
	No school - February Break			No school - Teachers' Convention		
26 First Sunday of Lent	27 Day 1	28 Day 2				



March 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Day 1	2 Day 2	3 Day 1	4
5	6 Day 2	7 Day 1	8 Day 2	9 Day 1	10 Day 2	11
12	13 Day 1	14 Day 2	15 Day 1	16 Day 2 P/T Interviews	17 PD/Faith Day No School St. Patrick's Day	18
19	20 Day 1	21 Day 2	22 Day 1	23 Day 2	24 Day 1	25
26	27 Day 2	28 Day 1	29 Day 2	30 Day 1	31 Day 2	



April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2 Palm Sunday	3 Day 1	4 Day 2	5 Day 1 Midterm Report Cards Available on-line	6 Day 2 Holy Thursday	7 Good Friday No School	8
9 Easter	10 Easter Monday	11	12	13	14	15
Easter Break - No School						
16	17 Day 1	18 Day 2	19 Day 1	20 Day 2	21 Day 1 Final Grad List	22
23	24 Day 2	25 Day 1	26 Day 2	27 Day 1	28 PD Day No School	29
30						



May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Day 2	2 Day 1	3 Day 2	4 Day 1	5 Day 2	6
7	8 Day 1	9 Day 2	10 Day 1	11 Day 2	12 Day 1	13
14	15 Day 2	16 Day 1	17 Day 2	18 Day 1	19 Day 2	20
21	22 Victoria Day No School	23 Day 1	24 Day 2 McCoy Graduation Rehearsal	25 Day 1 McCoy Graduation Mass & Ceremony	26 Day 2 McCoy Graduation Banquet	27
				Monsignor McCoy Graduation		
28	29 PD Day No School	30 Day 1	31 Day 2			



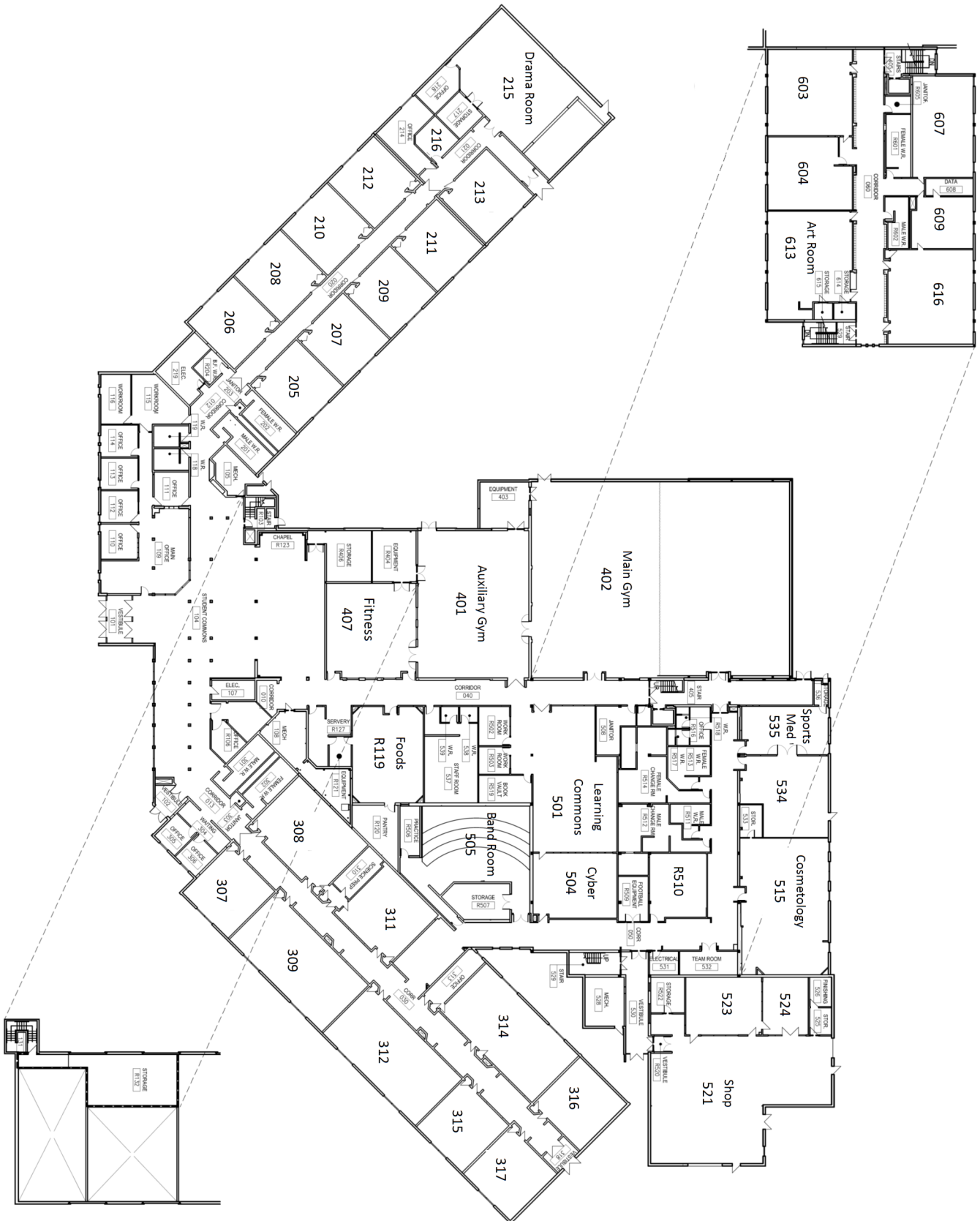
June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Day 1	2 Day 2	3
4	5 Day 1	6 Day 2	7 Day 1	8 Day 2	9 Day 1	10
11	12 Day 2	13 Day 1	14 Day 2 Last Day of Classes Before Final Exams	15 Day 1	16 Day 2	17
				Final Exams		
18	19 Day 1	20 Day 2	21 Day 1	22 Day 2	23 Day 1	24
	Final Exams					
25	26 Day 2	27 Day 1	28 Day 2	29 Day 1 Last Day for Students	30 PD Day No School	
	Final Exams					

Notes

[illegible]

School Map



Student Timetable



Monsignor McCoy High School Schedule



BELL SCHEDULE

Day 1/Day 2

Initial Bell	8:10
Period 1	8:12 - 9:13
Flex	9:13 - 9:50
Period 2	9:54 - 10:55
Period 3	10:59 - 12:00
Lunch	12:00 - 12:30
Period 4	12:34 - 1:35
Period 5	1:39 - 2:40

