



Class of 2013

Information and Checklist

Thursday, May 16th - Mass and Exercises

Friday, May 17th - Banquet and Dance

**Welcome to your grade 12 year here at Monsignor McCoy.
Graduation Year!!**

Besides working hard at your studies to obtain your high school diploma, there are many graduation items that you must start addressing (if you have already not done so).

Graduation Checklist

Be sure you have met all grad requirements as per page 4 (attached)

- If you have any questions or concerns please see Mr. Hendricks immediately!
- **1st tentative grad list is posted at the beginning of March 2013** immediately after semester one marks are received. This grad list will be updated weekly.
- Final grad list will be posted April 22, 2013, after midterm marks are available.
- Students maintain their status on the grad list as long as they:
 1. have not failed any courses that would take them below the expected 100 credits.
 2. have successfully completed the required CTS modules in which they are enrolled.
 3. Religion 15, 25 and 35 successfully completed - must be passing Religion classes in semester 2 by the Midterm Report Card.

Mass/Ceremony

- Mass at 3:30 pm (gown only - no cap) on Thursday, May 16, 2013 at the Holy Family Parish
- Reserved seating for the graduating class (Grad class is to sit together)
- Ceremony at 7:00 pm (cap and gown) at the Cypress Centre

Banquet/Dance

- The format used for purchasing banquet tickets will be **ON-LINE only** this year!!!
- Banquet tickets will go on sale **April 22 - 26, 2013**.
- Each Grad will be allowed a maximum of 6 tickets (1 Grad and 5 guests) and they will be \$37 each. The purchase of any additional tickets will be only authorized by Cathy Koch. Parents will be contacted if there are any extra tickets available to purchase on-line after all grads who have qualified for graduation have had access.
- Master card and Visa will be accepted.
- Dance tickets will continue to be sold by paper copy at the school. Dance tickets go on sale May 7 at a cost of \$10.00 each. Please contact Cathy Koch for these tickets.

Attend Grad Meetings

- Be listening for and check the grad bulletin board (located outside the main office) for committee meeting dates and times
- Volunteering for committees is essential for Grad success



Class of 2013

Monsignor McCoy High School Graduation

Cap and Gown Rental (mandatory)

- Rental forms are included in this packet
- Forms must be filled in and returned to Ms. Bleile in the front office before March 1, 2013
- The \$75.00 graduation fee (included on your school fee invoice) must be paid before ordering your grad gown
- Once we receive the gowns, students will be notified for pick-up at the school. This will be a two day event, gowns must be picked up during that time.
- **Grad gowns must be returned on Thursday evening after ceremonies (no exceptions)**

Grad Rings (optional)

- Representatives from Richardson's Jewelry provide this service
- Brochures are available in the office
- Orders placed will arrive prior to graduation. A deposit may be required with order

Grad Photos

- Individual pictures will be taken at SC Photo **February 11 - 16, 2013**
- Sign up for appointments on line at www.scphoto.ca or the Monsignor McCoy website mccoyhighschool.ca and click the SC Photo link and then choose the **Appointment** tab
- All grads **must** have a photo taken for the yearbook and composite picture
- This sitting has no cost
- Ordering grad photos is optional and at your expense
- **Boys are to wear a white shirt and a black or dark tie for photos**

Grad Write-Ups for Yearbook

- These will be completed in second semester (forms are included in this package)
- Students are to hand in their forms by **April 8, 2013 (No Exceptions)**

Grad Certificates and Awards

- All grads will receive an achievement certificate and a grad photo in a certificate holder
- Gold cords will be presented to students with grade 12 Honor Roll standing **as described in the Student Handbook pg.8**
- The Valedictorian will be the student with the highest academic standing **as described in the Student Handbook pg. 8**

Yearbook Pick Up

- 2013 McCoy yearbooks may be picked up around mid-October 2013. Announcements with the exact dates will be posted on the McCoy web page
- Students with outstanding textbooks charges for missing/lost textbooks or outstanding school fees will not receive their yearbooks until all fees are paid in full

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Package Contents



Handout	Submitted To	Date Due
Grad Decorating Sign up sheet	McCoy Office	February 28, 2013
Grad Song	McCoy Office	February 28, 2013
Graduation Requirements	Mr. Hendricks	March 2013
Kindergarten or Grade 1 Picture	McCoy Office An electronic image sent to maria.bleile@mhcb.e.ab.ca would be preferred	March 1, 2013
Cap and Gown Rental	Mrs. Bleile McCoy Office	March 1, 2013
Grad Write-Ups For the Yearbook	Ms. Rebbeck or McCoy Office	April 8, 2013
Banquet M.C.s Nomination Form	McCoy Office	April 8, 2013
Student Awards Nomination	McCoy Office	April 8, 2013
Grad Mass Sign Up	McCoy Office	April 8, 2013
On-line Banquet Ticket Purchase	On-line	April 22 - 26, 2013
Dance Ticket Purchase	Mrs. Koch (Library)	May 7, 2013

Class of 2013

Check List for High School Diploma Requirements

Requirements for High School Diploma

Please check off the categories that you will complete or have completed.

High School Diploma Requirements - Alberta Education Requirements

- English 30-1 or 30-2
- Social 30-1 or 30-2
- Grade 11 Math - (Any 20 or 24/20-3 level course)
- Grade 11 Science - (Any 20 or 24 level course)
- CALM
- Phys Ed 10
- 10 Credits in Options (any combination of options will meet the requirements: CTS, Fine Arts, Second Language, Phys Ed 20 or 30)
- 10 Credits in "30 Level" courses (grade 12 courses), in addition to English and Social
- Minimum of 100 credits in total

Requirements for Monsignor McCoy High School Graduation

Requirements for Students attempting to achieve a High School Diploma:

A McCoy graduation ceremony is a celebration of the students successfully completing the requirements below. **If these requirements are not met by April 22, 2013 you will not be put on the final grad list and therefore not be invited to attend.**

- 90 earned credits by the end of Semester One to be on the first "grad" list
 - ⇒ K&E must have 70
- Potential for 100 passing credits by Midterm Report Card in Semester 2 - credits for failing courses are not counted
 - ⇒ K&E must have 80
- Religion 15, 25 and 35 successfully completed - must be passing Religion classes in Semester 2 by the Midterm Report Card. If you are registered in Religion 35 through Cyber School 2/3 of the course and the 10 community service hours that are required must be completed
- Registered in enough classes that total at least 30 credits for the grade 12 year
- CTS courses completed on schedule
- For Distance Learning or Cyber School courses you must have completed half of each course and must be passing
- Work Experience enrollment must be completed by Feb 28, 2013
- All school fees must be paid in full
- You must have completed a 20 level Social Studies and English and be enrolled in the 30 level of these subjects by the beginning of Semester 2
 - ⇒ K&E must have completed a 10 level and be enrolled in a 20 level
- If a student cannot obtain these requirements due to a diagnosed medical reason the administration of the school must be notified by April 22, 2013

*** Please note that participating in "Graduation Ceremonies" does not necessarily mean that a student will receive a high school diploma. Similarly, earning a high school diploma from Alberta Education does not necessarily mean that a student will be able to participate in "Graduation Ceremonies".**

Class of 2013

Agenda for Grad Week



Wednesday, May 15, 2013

4:00 pm	Ceremonies/Grand March Rehearsal (Cypress Centre)
5:00 pm	Pizza at (Holy Family Hall)
6:00 pm	Grad Mass "Rehearsal" (Holy Family)
7:00 pm	Decorating (Cypress Centre)

Thursday, May 16, 2013

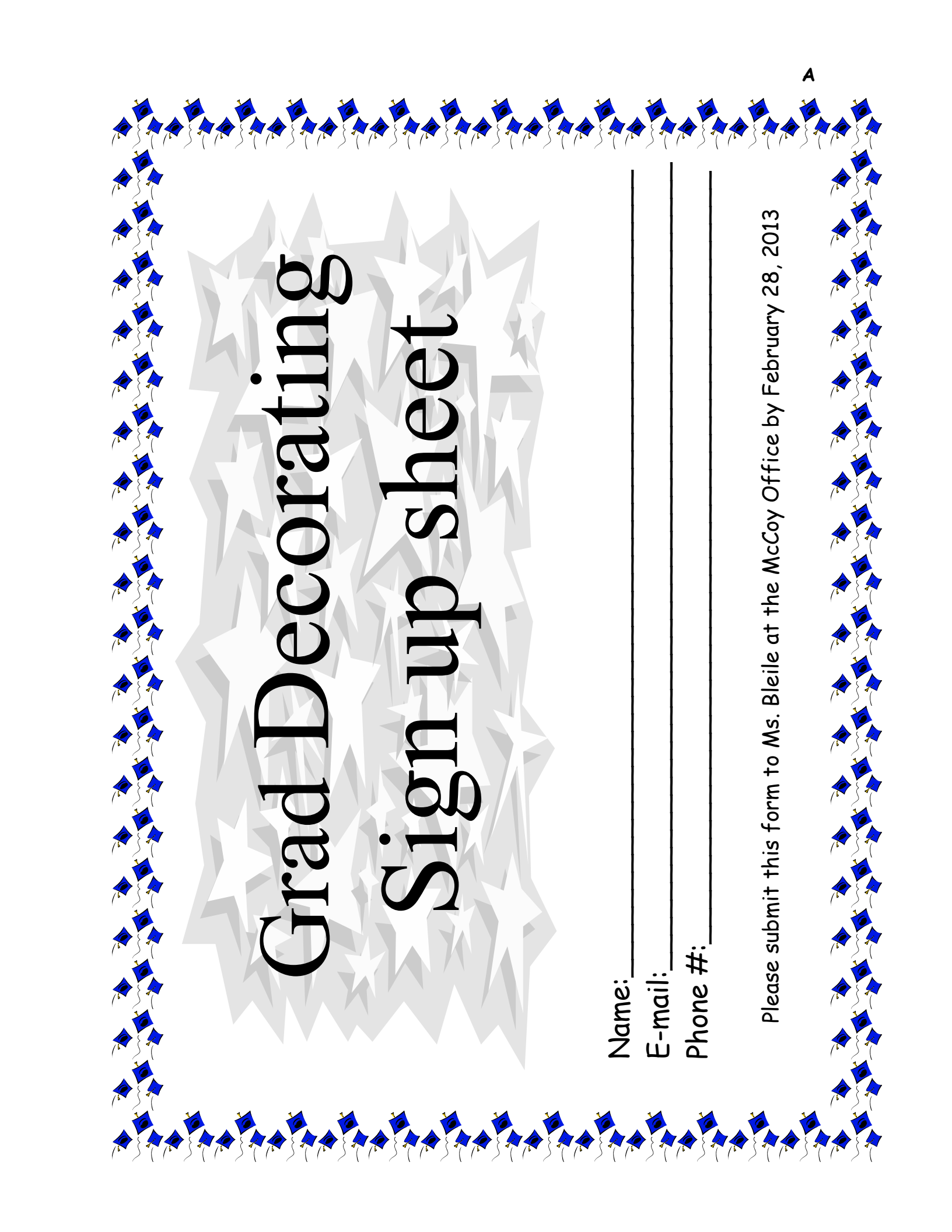
9 am - 12:00 pm	Complete Decorating (Cypress Centre)
11:00 am	Mass Choir Practice (Holy Family Parish)
1:20 pm	Graduating students will be dismissed
3:30 pm	Grad Mass (Holy Family Parish)
7:00 pm	Ceremonies (Cypress Centre)
8:30 pm	Return of Grad Gowns (Cypress Centre)



Friday, May 17, 2013

6:00 pm	Banquet
7:00 pm	Program
9:00 pm	Dance (No Alcohol Served)





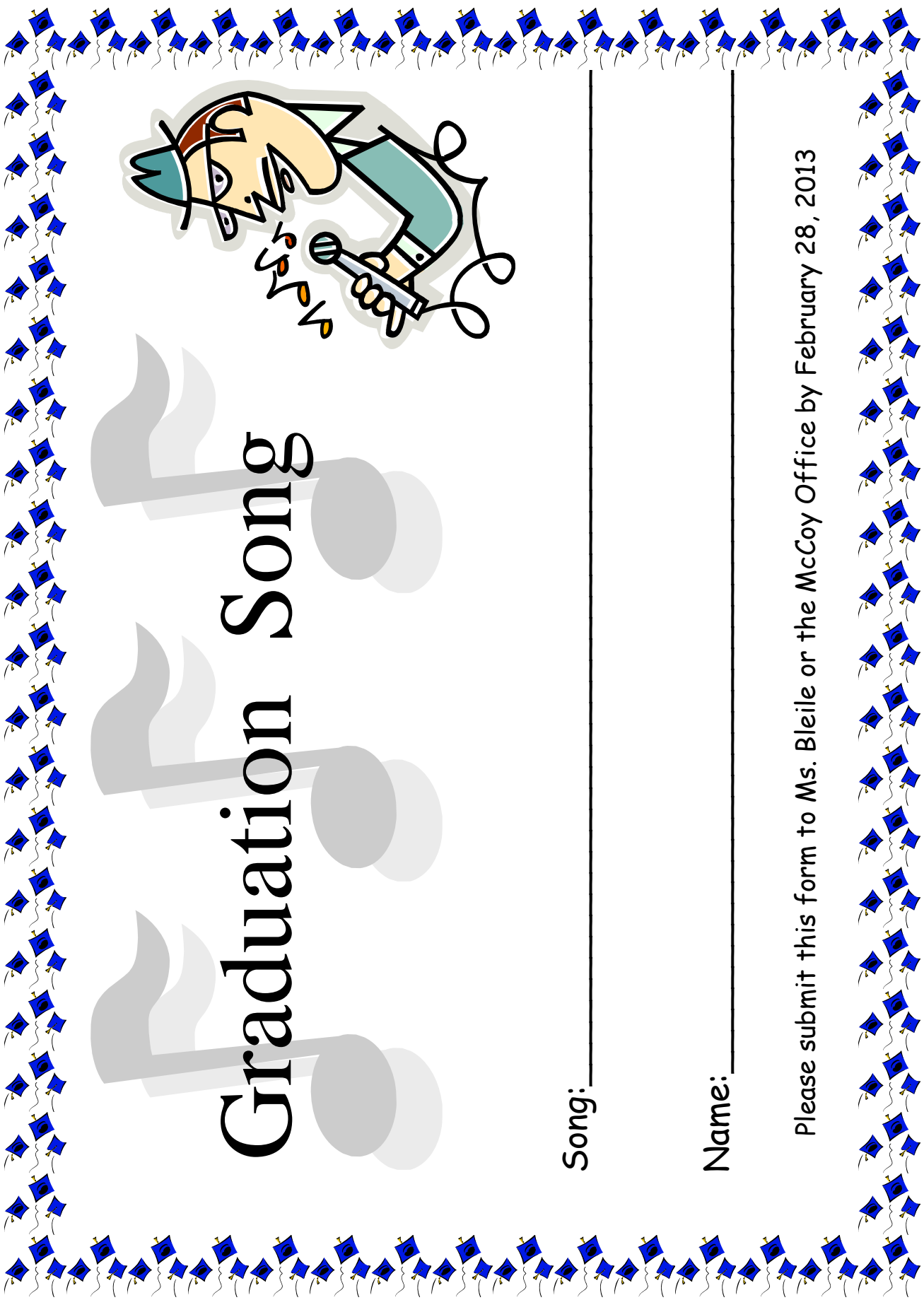
Grad Decorating Sign up sheet

Name: _____

E-mail: _____

Phone #: _____

Please submit this form to Ms. Bleile at the McCoy Office by February 28, 2013



Graduation Song

Song: _____

Name: _____

Please submit this form to Ms. Bleile or the McCoy Office by February 28, 2013



Monsignor McCoy High School Graduation Gown Order 2013

Please complete the information and return to the school office. School Fees **MUST** be paid before ordering.

Graduation is **MAY 16, 2013** at the Cypress Centre.

NAME: _____ MALE _____ FEMALE _____

ADDRESS: _____ PHONE NUMBER: _____

SIZE: _____ (BASED ON CHART BELOW)

INCLUDED IN GRAD FEE → RENTAL OF GOWN PLUS CAP AND ONE TASSEL

Students can purchase extra tassels for \$3.00 (Optional)

EXTRA TASSELS: _____ X \$3.00 each



TOTAL PAYABLE FOR EXTRA TASSELS: \$ _____

***PLEASE INCLUDE PAYMENT FOR EXTRA TASSELS WITH THIS FORM.**



Return upper portion before March 1st, 2013

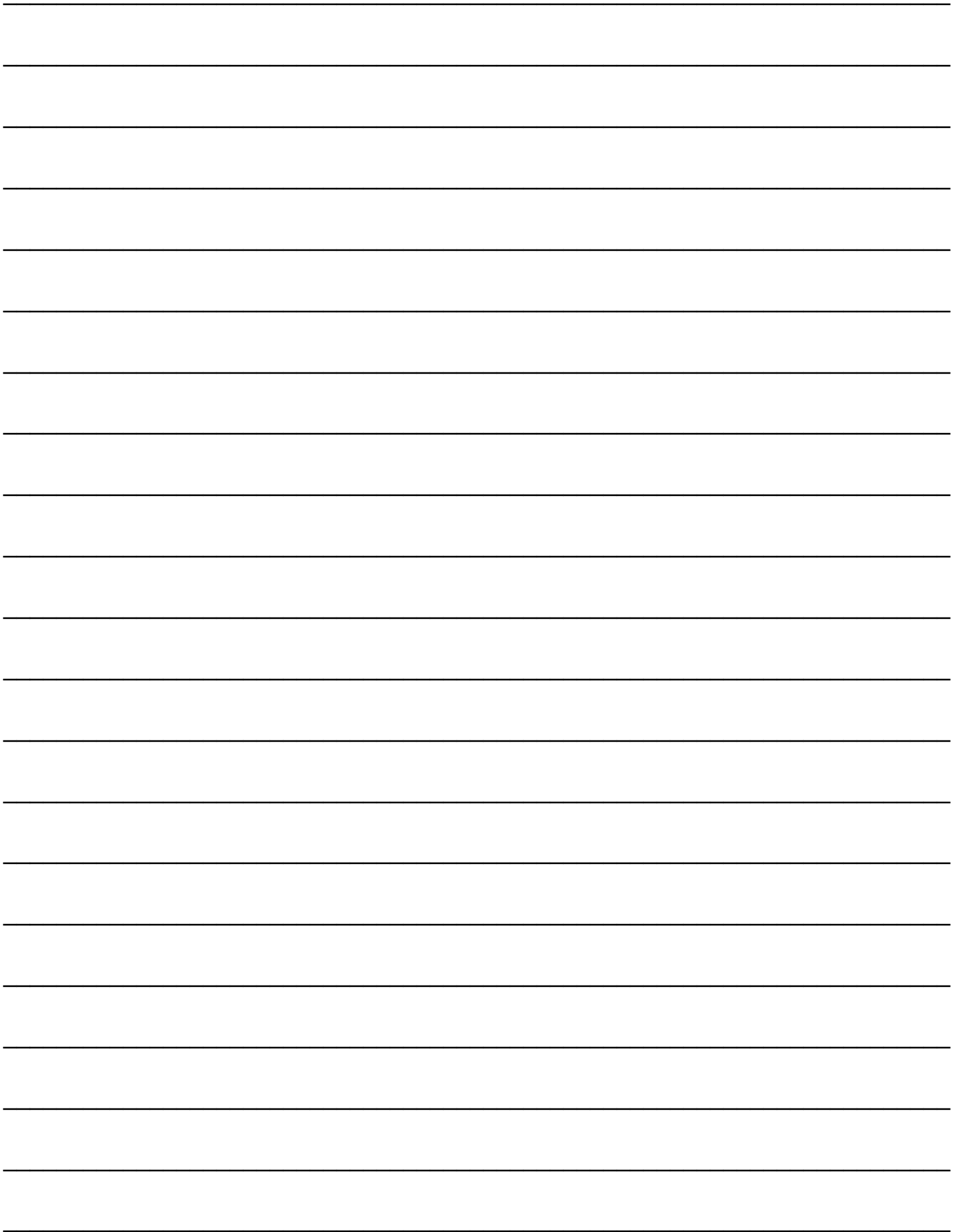
With this order, you will receive - one graduation gown, one graduation cap and one tassel. The cap and tassel are yours to keep. **THE GOWN AND STOLE MUST BE RETURNED THURSDAY EVENING AFTER CEREMONIES (NO EXCEPTIONS).**



Size 39	Size 42	Size 45	Size 48	Size 51	Size 54	Size 57	Size 60	Size 63
4'6-4'8	4'9-4'11	5'-5'2	5'3-5'5	5'6-5'8	5'9-5'11	6'-6'2	6'3-6'5	6'6-6'8

SIZES:

If you need oversized please indicate (OS)



Class of 2013

Ceremony Speakers



Prayers, greetings, and messages at the ceremonies will be presented by selected grade 12 representatives:

If you or someone you know would like to have the honor of opening the ceremonies with the singing of "O Canada" please sign below.

NAME: _____

Banquet Speakers

Do you know someone who would be a great "Master of Ceremonies"? Would you be perfect for the job? Would you like to say grace at the banquet? Are you cracked up to Toast the Parents, or Teachers?

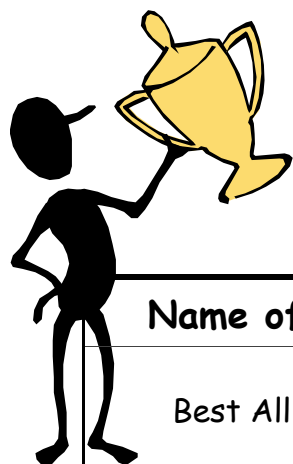


Job Description	Name of Nominee
Master of Ceremonies	
Mistress of Ceremonies	
Grace	
Grad Award Presenter(s)	
Toast to the Teachers	
Toast to the Parents	



If you know a parent or you are a parent who would like to do the **Toast to the Graduating Class**, please contact Mr. Bauche at McCoy High School.

Please submit this form to Ms. Bleile before April 8, 2013

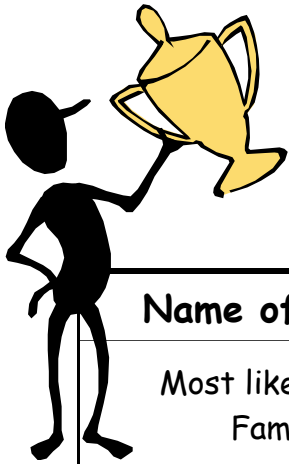


Class of 2013

Student Awards Nominations

Name of Award	Male Nominees	Female Nominees
Best All Around	1.	1.
	2.	2.
Friendliest	1.	1.
	2.	2.
Funniest Laugh	1.	1.
	2.	2.
The Golden Shovel	1.	1.
	2.	2.
Most Humorous	1.	1.
	2.	2.
Most Energetic/Outgoing	1.	1.
	2.	2.
Most Likely to Succeed	1.	1.
	2.	2.
Most Involved/Spirited	1.	1.
	2.	2.
Most Sports Minded	1.	1.
	2.	2.
Most Talkative	1.	1.
	2.	2.
Nicest Smile	1.	1.
	2.	2.
Guardian Angel	1.	1.
	2.	2.





Class of 2013

Student Awards Nominations

Name of Award	Male Nominees	Female Nominees
Most likely to Be Famous	1.	1.
	2.	2.
Teacher's Pest	1.	1.
	2.	2.

Please only submit one form.

Submitted by: _____

Please submit this form to Ms. Bleile before
April 8, 2013

Note: Students will only be eligible to win one award.



Class of 2013

Grad Mass Sign Up

Please fill out the following information if you are interested in participating in your Grad Mass. Once you have filled out the information please return it to the office by April 8, 2013.

Name: _____ Phone: _____

E-mail: _____

Check off what you would like to do in the Grad Mass.

Proclaim/Read the Scriptures at Mass

Reading the Prayers of the Faithful

Candle Bearers

Cross Bearers

Presenting the Gifts to the Altar

Singing in the Choir

Playing an Instrument in the Choir

Altar Serving

Eucharistic Minister (parents only)

PLEASE SUBMIT THIS FORM TO THE OFFICE BY
April 8, 2013