Co-op Apprenticeship Program 2012

Application Cover Page

Name: _____
(Surname) (First) (Middle)

Address: _____
(Street or P.O. Box)

_____
(City) (Postal Code)

Phone: _____ **Cell:** _____

Application Package: Attach to this sheet and **in this order** the following**:**

1. a **cover letter** including information such as
   - reason for your interest in the trades
   - subjects you particularly liked in school
   - employability skills
   - other information that would be helpful to the selection committee
2. a **resume** including information such as
   - interest /participation in sports, community activities, etc
   - volunteer work, school Work Experience, RAP, any other employment
   - list safety training certifications, CSTS, WHMIS, First Aid, CTR1210, HCS3000, etc.
   - indicate if you have a valid driver's license and the class of license
   - references (minimum of two references)
   - include an up-to-date email address
3. *original* school **transcript** of your high school marks
4. **attendance record** from school / work
5. **reference letters** or letters of recommendation
6. **recent driver's abstract** will be required at interview or attach to application

Select Apprenticeship Trade:

Indicate your **first and second choice** of trade by marking a 1 and 2 on the line to the **left** of the trade. Apprentice positions available are:

___ Glazier	___ Plumber	___ Sheet Metal Worker
___ Electrician	___ Welder	___ Heavy Equipment Technician
___ Instrumentation	___ Bricklayer	___ Carpenter
___ Refrigeration & Air Conditioning Mechanic	___ Tilesetter	___ Automotive Service Technician
____ Heavy Equipment Operator		