Monsignor McCoy Grad 2011 Ticket Sales Frequently Asked Questions

What is InviteRight? InviteRight is a web application that allows you to purchase your grad banquet tickets securely online and allows you to pick the table you want to sit at. It's just like buying an airline ticket online and choosing your seat on the plane.

How do I buy my grad tickets? View a 90 second demo http://www.inviteright.com/learnmore/graduations

- 1. Monsignor McCoy High School will direct you to a webpage where you can purchase your graduation tickets online. Grad parents will be directed through the Synrevoice messaging system and your grad to the website when it gets closer to the "selling" date of May 2, 2011.
- 2. You will enter your graduate details, including the number of tickets you want to purchase (Max 5) and your name and contact information.
- Add your guest names and pick your seats. Monsignor McCoy High School does reserve the right to make some changes in seating arrangements but you will be notified if this is necessary.
  You will be shown a floor map with the available tables. You can also view where your friends are already sitting.
- 4. Payment you will be directed to a new page and prompted to enter your credit card information into the secure online payment system.
- 5. Confirmation You will receive an email confirmation with the event details and a map to the venue.

Where do I get my tickets? Just print and bring your tickets from your confirmation email that was sent to you when you purchased your tickets online.

**How secure is the online payment system?** InviteRight is hosted within a secure socket layer (SSL) and its own security certificate and has the same security as your bank for internet banking. Online credit card transactions are processed via a secure online payment system (TD VISA).

What if I need more tickets? Seat limits are set at a maximum 5 (4 guests and Grad) Extra tickets may come available. Grad parents will be notified if any extra tickets will be available after all first requests have been filled.

**Can I change my seats after I've already purchased my tickets?** No, you can't change your seats online once you've purchased your tickets. Please contact your school administrator with any special seating requests. Ex. Wheelchair

Why is the system telling me I can't purchase my tickets? Some students may not be eligible to purchase graduation tickets if your child has not made the FINAL GRAD LIST posted April 21, 2011. Common issues are unpaid school/grad fees.

## What do you use my email address for?

Your email address is used to receive your invitation to graduation. InviteRight doesn't sell your organizer details to anyone and will only send you emails for tips and other information if you agree to it.